



Call for Regional Innovation Scheme (RIS) Task Partners for the KAVA RIS Capacity Building BRIEFCASE project

Instructions and process description

April 2023

1. Project information

Project name: RISBRIEFCASE 22022

Lead partner: GOMEZ PARDO FOUNDATION

RIS Task Partners Patrons:

- Marble, Stone and Materials Technological Center (CTM)
- Gomez Pardo Foundation (x2) (FGP)
- Inštitut SeMe, okoljsko ozaveščanje in trajnostni razvoj, Poljčane (i-SeMe)
- National Technical University of Athens (NTUA)
- Polytechnic University of Tirana - Faculty of Geology and Mining (PUTI)
- Technical University of Kosice (TUKE)
- Geological Survey of Estonia (GSE)
- Technical University of Madrid UPM)
- University of Milano- Bicocca (UNIMIB)
- University of Banja Luka (UNiBL)
- University of Miskolc (UOM)



2. Purpose and scope of this document

This document describes the process for preparation, submission, evaluation and selection of proposals in response to the 2023 call launched by the EIT RawMaterials (EIT RM) RISBRIEFCASE project consortium, for RIS (Regional Innovation Scheme) Task Partners (TP) participating in the KAVA RISBRIEFCASE (KAVA – KIC Added-Value Activity in EIT terminology).

All organizations involved in the submission of a Task Partner proposal in response to this call should read the following documents carefully:

- *The present document (call text)*
- *The template for RISBRIEFCASE Task Partners application (in the Annex of this document)*
- *EIT RawMaterials communication and dissemination guidance*

3. The BRIEFCASE projects

3.1. Introduction to the EITRM BRIEFCASE projects

The RISBRIEFCASE Project #22022 is the continuation of the projects #18115 Briefcase and #19010 3DBriefcase projects funded by EIT RawMaterials (see <https://www.thebriefcasegame.eu>).

All editions of the project seek to bring minerals and mining closer to society as a whole. Our ultimate hope is that citizens will know from an early age where the mineral products they use in daily life come from and how their purchase decisions affect the social environments of people who live in countries with resources exploitation.

The BRIEFCASE methodology is a novel approach to teaching students to recognise common minerals and their applications while also reflecting on how their choices can encourage ethically robust practices among companies. The resulting education is important because the recognition of the Raw Materials (RM) in our lives improves the public perception of the mining operations that supports the sustainable framework of the RM operations: the social licence to operate (SLO). In addition, the project encourages pupils to discover the attractiveness of RM careers. Through the workshops, we train pupils to change their behaviour in recycling habits, climate change, the responsible consumption of resources, the importance of preserving the environment. The Briefcase shows the consequences of "not in my backyard" (NIMBY) – an attitude that has displaced part of mining outside Europe, sometimes to places where the human rights of workers involved are not respected. We encourage pupils to reflect on the socially responsible and ethical issues of mining.



It is not possible to live without minerals and mines, and extraction processes inevitably have consequences. However, through example and a friendly approach, we want students to see that mining is a critical, modern activity, and its impact on society and environment can be mitigated. This understanding is essential for creating a future with knowledgeable citizens who are able to make informed decisions.

The BRIEFCASE projects work on the Sustainable Development Goals defined by the United Nations:

- SDG12, responsible consumption and production, because we promote the sustainable practises in Europe against the mines in other locations where the human rights and environment are not respect (*BetterInMyBackyard*)
- SDG5, gender equity, because the project works to encourage children, but specially girls, to the mining careers (most of the participants are women). We have stablished a relationship with Women In Mining Spain (WIMS). We have offered several workshops in collaboration with them. From google analyst, we know that the female gender of the visitants of the project page is 62%.
- SDG 13 climate change, because we train pupils behaviour in recycling habits, climate change actions. Environmental degradation is presented as the result of non-sustainable mining practices
- SDG8 - Decent Work and Economic Growth, because it shows the consequence of Not In My Backyard which displaced part of mining outside Europe, sometimes to places where the human rights of workers involved are not respected
- SDG11 - Sustainable Cities and Communities, because it points out the importance of sustainability for the continuity of the mining operations in Europe

3.2. The framework of the RISBRIEFCASE

The RISBRIEFCASE project is co-funded by the EIT Raw Materials, which is one of the Knowledge Innovation Communities (KIC) of the European Institute of Innovation & Technology (EIT), an independent EU body with the target of increase Europe's ability to innovate by nurturing entrepreneurial talent and supporting new ideas.

The aim of EIT RawMaterials is to take the optimal pathways to reinforce and expand activities in regions of strategic importance, taking into account synergies with the various raw materials actions that the EU Commission has planned to implement with non-EU partners from 2015 onwards.

For the so called EIT Regional Innovation Scheme (RIS) activities, EIT RawMaterials regards the RIS regions as areas where there are opportunities to make an impact in line with their objectives and the overall aim of increasing the innovation level of RIS countries.

Countries eligible to take part in the EIT RIS (2021-2024) activities are the following:



- EU Member States: Bulgaria, Croatia, Czechia, Estonia, Greece, Spain, Italy, Cyprus, Latvia, Lithuania, Hungary, Malta, Poland, Portugal, Romania, Slovenia, Slovakia
- Horizon Europe Associated Countries: Montenegro, North Macedonia, Serbia, Türkiye, Ukraine
- Outermost Regions: Guadeloupe, French Guiana, Réunion, Martinique, Mayotte and Saint-Martin (France), the Azores and Madeira (Portugal), and the Canary Islands (Spain)

The **EIT Regional Innovation Scheme** can be verified in the following link: <https://eit.europa.eu/our-activities/eit-regional-innovation-scheme-ris>

The EITRM strategy for delivering maximum impact in the RIS regions is:

1. Engage strong key partners from RIS regions or those having focus on and commitment to RIS regions to enable outreach to the local stakeholders. Create long-lasting networks around regional challenges, supported by local and national authorities.
2. Transfer the Knowledge Triangle Integration concept into RIS regions to contribute to increasing the innovation capacities of the local ecosystem.
3. Grow KIC participation from non-partners (and potential partners) from RIS regions by securing a strong presence in the RIS countries.
4. Address a realistic and existing challenge and provide a solution and/or knowledge on how to solve it in a practical way.

EIT RawMaterials will outreach mostly to those EU regions where a smart specialisation strategy supports the raw materials agenda and/or where there is potential for raw materials related activities (and where smart specialisation strategies are not yet developed).

As part of this strategy, the EIT RawMaterials has selected the project RISBRIEFCASE for funding within the Business Plan 2023-2024. The specific objective of the new project edition (RISBRIEFCASE) is to establish a NETWORK of 180 participants actively involved in the solution of real RM challenges which will promote and commercialize the BRIEFCASE tools. The briefcase tools will address specific challenges of the RIS areas: lack specialized workforce in RM sectors, low ratios of recycling, greener mining, environmental standards, sustainability of operations. Moreover, the tools encourage all genders to follow RM careers.

3.3. The tools of the BRIEFCASE projects

During the previous edition of the project, the partners developed several physical and digital tools. Each physical briefcase developed by the project addresses a specific challenge of the related region where it is created. We have created the following thematic physical briefcases:

- Minerals for daily use,
- Potash and the agenda 2030



- Platinum and the importance of recycling
- Secondary raw materials
- Cobalt and batteries
- Tin in our daily life
- Minerals in mobile phones
- Gold and conflict minerals
- The importance of lead and zinc in our lives
- The Exploration Briefcase
- The importance of Industrial minerals in our lives
- Magnesite Briefcase and the importance of magnesium products

We have also developed a virtual game, to relate minerals with the products made of them. The game can be found here: <https://www.thebriefcasegame.eu/>

The game offers two levels and it is translated to the following languages: English, Macedonian, Catalan, Finnish, Swedish, Euskara, Slovak, Portuguese, Romanian, Polish, Norwegian, Dutch, Czech, Bulgarian, Japanese, Arabic, Spanish, Italian, Slovenian, Greek, German, French, Vietnamese, Bulgarian, Norwegian, Finnish, Galician, Russian, Chinese, Hindi, Tamil, Ladino, Hebrew and Estonian. Bosnian, Serbian, Croatian, Albanian, and Hungarian will be added during 2023.

Additional tools developed by the project are the following:

- 3D briefcase <https://tiwp.tecnalia.com/3dbriefcase/>
- AR (augmented reality) briefcase <http://briefcase.eitrawmaterials.eu/education>
- Didactic (teachers) briefcase <http://briefcase.eitrawmaterials.eu/education>

To replicate our workshops, to know how to use our tools and to understand the importance of raw materials, we have developed training materials, webinars and tutorials that can be found in our YouTube channel:

<https://www.youtube.com/channel/UCpBR6ihgixReMMaWxzOrfMQ/videos>

3.4. The numbers of the BRIEFCASE projects

We have trained the following participants, considering pupils, students, children and general public attending our workshops or playing the BRIEFCASE virtual game:

- 2019: 774
- 2020: 2528



- 2021: 455
- 2022: 2383

From the beginning of the project, a total of 12.710 users have visited our webpage in a total of 20.170 sessions. The most part of them (61.78%) visited from Spain, followed by Portugal, Czech, Finland and United Kingdom. In total, the visitants come from 96 different countries. From them, 894 visitants played the game until the end. The 87% of the players finishing the game are satisfied with the game.

PROJECT WEBSITE

<http://briefcase.eitrawmaterials.eu/>

SOCIAL MEDIA:

<https://www.linkedin.com/company/3d-briefcase/>

<https://www.facebook.com/TheBriefcaseGame/>

<https://twitter.com/3Briefcase>

https://www.instagram.com/kids_briefcase/

<https://www.youtube.com/channel/UCpBR6ihgixReMMaWxzOrfMQ/featured>

3.5. RISBRIEFCASE edition

Target of the RISBRIEFCASE edition

The specific objectives of the RISBRIEFCASE project are the following:

- Core KPI committed by the project:
 - o Pupils trained by the virtual tool (<https://www.thebriefcasegame.eu/>), fulfilling the knowledge questionnaire at the end of the game = 25000 per year
 - o Pupils and teachers trained by the workshops = 2000 per year
 - o Commercialize the project tools and/or services = invoice 10.000 €
- Complimentary KPI:
 - o Participants in Wider Society Learning events = 5000 per year

Consortium and duration of the RISBRIEFCASE edition

The project has two years duration: from 1st January 2023 until 31st December 2024. The consortium is composed by the following partners:



- Gomez Pardo Foundation (coordinator)
- Spanish National Research Council (CSIC)
- Marble, Stone and Materials Technological Center of Spain (CTM)
- European Association of Mining Industries, Metal Ores & Industrial Minerals (EUROMINES)
- Inštitut SeMe, okoljsko ozaveščanje in trajnostni razvoj, Poljčane (i-SeMe)
- Monolithos Ltd
- National Technical University of Athens (NTUA)
- Polytechnic University of Tirana - Faculty of Geology and Mining (TIRU)
- Technical University of Kosice (TUKE)
- Geological Survey of Estonia (GSE)
- Technical University of Madrid (UPM)
- University of Milano- Bicocca (UNIMIB)
- University of Banja Luka (UNiBL)
- University of Miskolc (UOM)

4. Task Partners call and selection process

4.1. General rules and guiding principles

The following general rules and guiding principles apply:

- The organization must be from one of these RIS countries:
 - **EU Member States:** Bulgaria, Croatia, Czechia, Estonia, Greece, Spain, Italy, Cyprus, Latvia, Lithuania, Hungary, Malta, Poland, Portugal, Romania, Slovenia, Slovakia
 - **Horizon Europe Associated Countries:** Montenegro, North Macedonia, Serbia, Türkiye, Ukraine
 - **Outermost Regions:** Guadeloupe, French Guiana, Réunion, Martinique, Mayotte and Saint-Martin (France), the Azores and Madeira (Portugal), and the Canary Islands (Spain)
- The organization is constituted as legal entity
- The applicant should be one of the following:
 - o Association / Chamber related to the raw materials sector;



- Museum / Educative center
 - Raw Materials Industry
 - Association / Chamber related to the raw materials sector;
 - University with academics and/or research in the field of raw materials;
 - Research Institute / Organization active in the field of raw materials;
 - Other stakeholders contributing to the raw materials sector, such as NGO dedicated to the raw materials/ science knowledge diffusion
- The activities proposed by the potential Task Partner are executed in RIS countries, preferably where the Task Partner originates
 - The detailed list, work plan and deadlines for these activities must be provided for the period 2023-2024.
 - The applicants should have a clear plan for continuation after the duration of the funding. A clear plan must be provided on continuation of activities after the duration of the project, how the end results will be used, by whom, on how these activities are to be financed.
 - It must be clearly explained how the proposed activities are aligned with the RISBRIEFCASE objectives, how contribute and maximize the impact of the RISBRIEFCASE project, and the estimation of the expected KPI achieved in 2023-2024 (see 3.5).
 - Only applicants proposing at least the minimum activities described in 4.3 will be considered for funding. Any additional contribution and/or activity proposed during and after the end of the project will be welcome and contribute to a positive evaluation.
 - The RIS Capacity Building proposals may request up to the maximum amount indicated in the part 4.6
 - Co-funding is not mandatory but will be evaluated positively. Task partners demonstrating a detailed plan to secure additional / complimentary funding (i.e. from national or regional funding or from own resources) will be evaluated positively.

4.2. Expected role of the Task Partners

The Task Partners will join the consortium, creating new tools, using the project tools, promoting and commercializing the project tools, extending the RISBRIEFCASE network and securing the continuity of the activities after the end of the project.

4.3. Eligibility criteria

- The applicant should be a legal entity located in one of the RIS regions listed in the section 4.1



- The applicant should provide a work plan for 2023-2024 during the execution of the project and for 5 years after the end of the project until 2029 with deadlines
- The applicants should propose at least the following activities:
 - The creation of one physical tool addressing one specific challenge of the RIS region in 2023
 - The organization of one workshop in one of the RIS regions listed in the section 4.1, in 2024
 - To attend the final project meeting in person in 2024
 - The yearly report of the project activities from 2023 to 2029
- Maximum extension of the application is 4 pages

4.4. Examples of RISBRIEFCASE Capacity Building activities

The RIS Capacity Building activities falling in the RISBRIEFCASE scope can be defined on a case-by-case basis. RIS capacity building activities should be proposed by the applicants in order to increase the project impact. They may include for example (the list is not exclusive):

- Creation or replication of physical or digital tools, testing the BRIEFCASE methodology in RIS regions with the aim to solve raw materials value chain related challenges.
- Workshops to train pupils, students and/or general public
- Train-the-trainer activities intending to increase the didactic skills of teachers and the general knowledge on raw materials of the general public in RIS regions,
- Translation of existent BRIEFCASE training material into local languages. Translation of the BRIEFCASE virtual game into additional languages.
- Activities contributing a reasonable/significant amount of RISBRIEFCASE target KPIs achieved in RIS eligible countries.
- Activities aim at ensuring outstanding impact and significant contribution to commercialization of the previously developed tools of the project (see targeted KPI in 3.5).
- BRIEFCASE tools and/or BRIEFCASE services commercialization.

4.5. Number of Task Partners

The number of Task Partners to be selected in this call will be 12. In case the eligible applicants fulfilling the mandatory requirements of the call were less than 12, a second call will be launched after summer to complete the room for the Task Partners established in the proposal.

4.6. Budget, funding and costs



The general aspects of the Task Partners funding are the following:

- RIS Task Partners will receive their funding via the Task Partner Patron (a KIC partner) on 15th September 2023 and on 31st May 2024.
- Financial support to selected RIS Task Partners will be categorized under Article 13 of the SGA, “subgranting” and will be reported to the Patron partner (and to the EITRM) based on actual costs (see below).
- Annual funding for each RIS Task Partner will not exceed 2.800 EUR in 2023, nor 3.600€ in 2024. The estimation has been considered as follow: 2000€ to procure the items of the tool and 800€ of personnel dedication to create and prepare the tool in 2023, plus 800€ of personnel dedication to host a workshop, 2000€ for travels to participate in person in the final meeting of the project and 800€ of personnel dedication to travel and participate in the final meeting in 2024. In total 6.400€ in the project. These figures already include the indirect costs.
- Financial support will be provided on the basis of lump sums for each Task Partner, according to the funding requested and approved by the Consortium.
- Financial support to RIS Task Partners will be reported and justified on actual costs incurred by the Task Partner while executing their activities / actions in the RISBRIEFCASE project. The following cost categories will apply:

Cost category	Description	Evidence*
Direct Personnel	Actual personnel costs	Time sheets
Travel and subsistence	Travel, accommodation costs and applicable per diem in accordance with usual accounting principles of the RIS Task Partner related to participation in project related activities	Travel & Expense policy Invoices
Other direct costs	Other costs incurred in relation to Task Partner activities in the Project	Invoices
Indirect costs	25% of all direct costs mentioned above	N/A

* Further details can be found here: http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf

Subcontracting is now allowed by the Task Partners.

At the time of reporting, the Task Partners will report and justify the actual cost to the Patron partner, and the Task Partner Patron will report one total sum of actual costs under the cost category “subgranting” to the EITRM. The supporting evidence must be provided by the Task Partner on 15th February of each year at latest to the Patron.



There will not be funding support in 2024 if the Task Partner does not report and justify 2023 costs on time to the Patron partner.

4.7. Activity implementation and reporting

A detailed work plan must be provided for each year of the project duration at the time of proposal submission. The work plan must contain major milestones to be achieved during each of the year(s) of the funding period, including main reports and description of the envisaged project status.

Report must include the description of the activities related to the project developed along the year, the KPI achieved by those activities and an explanation of whether and how the KAVA project will be continued by the task partner.

All project activities will be tracked and their progress will be assessed for five years after the end of the funding period. The Task Partners will report the related activities yearly (in February of each year) during the five years after the end of the project.

4.8. Confidentiality, data protection and ethical considerations

Access to the proposals will be given to the RISBRIEFCASE consortium, EIT RawMaterials Management Team and to the evaluation panel conducting the evaluations. Everyone with access to the proposal texts will have signed a non-disclosure and confidentiality agreement before access is granted.

If a Task Partner proposal is approved for funding, the full details of the approved project will be communicated to the EIT as part of the proposed Business Plan 2023-25, where it will be included.

The name of partners in the consortium, and overall budget approved for funding will be shared within the EIT RawMaterials community, and therefore will be made publicly available (e.g., on the EIT RawMaterials' web site, in presentations at conferences etc.). Public dissemination of the project's main results and outcomes is a mandatory condition for funding, and will be arranged jointly by the consortium and EIT RawMaterials staff taking into account the consortium's legitimate confidentiality requirements.

External evaluators will receive specific instructions on the evaluation process, and access to the proposals will be granted to each Evaluator only after the upload of her/his 'Evaluator Agreement' with provisions on confidentiality, conflict of interest and code of conduct.

4.9. Call timeline

The following table shows the call timeline:



Date	Activity
15 th April	Launch of call
15 th June	FINAL Proposal SUBMISSION deadline
1 st July	Evaluation by panel of external experts
4 th July	TP selection and communication
6 th July	Consortium decision on who mentors who
11 th July	Potential complaint procedure
14 th July	Final TP selection list and updating, if any
15 th July	Registration of new partners
28 th July	Agreements patron-task partner
31 st July	Approval of list of TP by the consortium
15 th September	Subgranting transferred to the TP

4.10. Application form

All applications must be submitted using the Application Form available at the Annex of this document

4.11. Proposal submission

The application must be submitted by email to direccion.tecnica@fgomezpardo.es by 15th June, 2023, at 24:00 CET, indicating RISBRIEFCASE TASK PARTNER CALL in the matter reference of the email.

The following persons can assist you in case of questions: Lidia Gullón Corral direccion.tecnica@fgomezpardo.es

4.12. Evaluation procedure



The evaluation will be done by three assigned external evaluators, who firstly will classify the applications according whether they meet the eligibility criteria or not (see 4.3). Proposals not meeting these criteria will not be evaluated.

In the first step, these assigned experts evaluate each proposal remotely according to the following criteria:

- Excellence: which assesses the proposal objectives
- Impact: which assesses the proposed pathways towards impact
- Quality and efficiency of the implementation which assess the proposed work plan and the effort and resources.
- KIC portfolio strategic fit and compliance with the financial sustainability principles and knowledge triangle integration, which assess how and if the proposal is aligned with the EITRM strategy.

Excellence. Total points: 10	
Max. punctuation	Description of the criteria
5	Objective of the proposal: <ul style="list-style-type: none"> - Objective of the applicant participating in the project, the activities proposed and the ambition. - The proposed activities should be clear, measurable, verifiable, realistic and ambitious.
5	Methodology: <ul style="list-style-type: none"> - Soundness of the proposed methodology to perform the proposed activities, expertise related - How gender dimension will be addressed by the project activities - Opens science practised: how the results of the project will be used by others, preferably if these resources or practises are already implemented - Integration of the project activities in the entity mission and daily activities

Impact. Total points: 10	
Max. punctuation	Description of the criteria
5	Credibility of the pathways: <ul style="list-style-type: none"> - The contribution of the proposed activities towards the 1) expected outcomes of the topic and 2) the wider impacts, in the longer term, and



	<p>they are credible</p> <ul style="list-style-type: none"> - There are no potential barriers to the expected outcomes and impacts identified or the management of these potential impacts is properly described. - The scale and significance of the activities contribution to the expected outcomes and impacts is estimated and quantified
5	<p>Sustainability and quality of the measures to maximize expected outcomes and impacts</p> <ul style="list-style-type: none"> - The proposed dissemination, exploitation and communication actions are of good quality. - Target groups are well identified - The applicant will contribute to the results exploitation (tools commercialization)

Quality and efficiency of the implementation. Total points: 15	
Max. punctuation	Description of the criteria
5	<ul style="list-style-type: none"> - Quality and effectiveness of the proposed activities and the work plan - It includes quantified information so that progress can be monitored. - The work plan has a logic structure. - Critical risks are identified and mitigation actions proposed.
5	<p>Capacity of the applicant and how it expertise contributes to complement the consortium as a whole</p> <ul style="list-style-type: none"> - The applicant brings together the necessary disciplinary and inter-disciplinary knowledge. - The applicant complements the consortium - The applicants has adequate role and resources to fulfil that role - There is industrial/commercial involvement in the project to ensure exploitation of the results

KIC portfolio strategic fit and compliance with the financial sustainability principles and knowledge triangle integration. Total points: 15	
Max. punctuation	Description of the criteria
5	Strategic importance for the KIC



	<ul style="list-style-type: none"> - The proposal describes very well the challenge in RIS region/country to be solved, and the challenge is aligned with national/regional strategies. Tools targeting raw materials critical to the green energy and circular economy transition will be well valued - Proposed cofunding, if any
5	<p>Expected impact for the KIC (return on KAVA investment)</p> <ul style="list-style-type: none"> - The proposal brings in a reasonable number of the KPI EITHE08.2 (pupils trained by the virtual tool or by the workshops) for 2024-2029
5	<p>Sustainability and Compliance</p> <ul style="list-style-type: none"> - The proposal indicates continuation of activities after the end of the project and also reveals a clear plan for continuation, explaining how this will be financed after the end of the project. - Contribution to the project tools commercialization (amount planned to be invoiced, assuming no profit) - Ongoing engagements already exist.

The maximum punctuation that can be obtained in total is 50 points and the minimum is 0 points. The minimum points/threshold per selection criterion acceptable is 3 points (over 5). **Any proposal reaching one criterion below this value will not be eligible for funding.**

These quantitative scores will be used as input for the consensus evaluation panel.

Evaluation scale: In relation to each of the criteria above, each project will be scored from 0 to 5 according to the following scale:

0	Non-existent: no relevant information provided in the application file or cannot be judged because out of range
1	Very poor: The criterion is addressed in a very incomplete and unsatisfactory manner
2	Poor: There are serious inherent weaknesses in relation to the criterion in question
3	Fair: While the proposal addresses the criterion, there are significant weaknesses that would need correction
4	Good: The proposal addresses the criterion well, although some improvements are possible
5	Excellent: The proposal successfully addresses all relevant aspects of the criterion in question. Any shortcomings are minor only



A ‘minor shortcoming’ is an issue that relates only to a marginal aspect of the proposal with respect to the criterion and/or can easily be rectified (it will not impact the scoring).

- A ‘shortcoming’ is a problem that relates to an important aspect of the proposal. It impacts the scoring but does not render the proposal inappropriate for funding, i.e. the proposal is still expected to lead to useful results with positive impact.

- A ‘significant weakness’ means that the proposal addresses the criterion in a limited and/or not sufficiently effective way (will lower the score below threshold). This can also be the case when the proposal includes a large number of shortcomings, each one of them not rendering the proposal inappropriate for funding, though all together make the proposal not addressing the criterion sufficiently in an effective way.

4.13. Selection procedure

In case there are several organisations that qualify for the Tasks to be implemented, the selection will be based on the following:

- For each criteria a rating between 1 (poorly meeting the criteria) and 3 (criteria met by 100%) will be given;
- Based on the sum of the individual ratings a ranking of organisations will be established;
- For establishing the consortium the partners ranked 1st to 12th will be approached. In case one of these potential partners refuses to become a partner the following ranked potential partner will be contacted, etc.

Final evaluation of all proposals is conducted by the entire panel (with the exclusion of any member with a conflict of interest). The strengths and weaknesses of each proposal as perceived by the panel will be documented and communicated to the Project Coordinator once the evaluation process is completed.

The project coordinator will act as the secretary of the panel and facilitate the discussion during evaluation panel meetings but will otherwise not take part in the evaluation process.

Based on the evaluation and the maximum Task Partners allowed by the RISBRIEFCASE project (12), the Coordinator will propose a portfolio of Task Partner to be funded. The consortium will approve the portfolio of Task Partners.

4.14. Updating and Call result communication

Recipients of the applications will be updated by email from the address direccion.tecnica@fgomezpardo.es, if any.

The outcome of the call will be communicated by email from the address direccion.tecnica@fgomezpardo.es to all applicants.



Contacts of Task Partners that are selected for funding will be informed after approval by the Consortium about instructions to be registered.

4.15. Complaints procedure

Upon reception of the feedback, the applicant may wish to lodge a request for redress, if there is a concern that there might have been a shortcoming in the way a proposal was evaluated, or if the results of the eligibility checks are incorrect. The redress procedure is not meant to call into question the judgement made by the expert-evaluators. It will consider only procedural shortcomings and factual errors.

Requests for redress should be raised within one week of the reception of the evaluation feedback sent by the RISBRIEFCASE project coordinator, and should be sent to direccion.tecnica@fgomezpardo.es, indicating RISBRIEFCASE CALL COMPLAINT in the matter reference of the email.

Requests must:

- be related to the evaluation process, or eligibility checks.
- include a clear description of the grounds for the complaint.
- be received within the time limit specified above.

An initial reply will be sent to complainants no later than three days after the deadline for redress requests. This initial reply will indicate when a definitive reply will be provided. A redress committee of the consortium may be convened to examine the evaluation process for the case under consideration. The committee's role is to ensure a coherent interpretation of requests, and equal treatment of applicants. The redress committee itself, however, does not re-evaluate the proposal. Depending on the nature of the complaint, the committee may review the evaluation report, the individual comments and examine the CVs of the evaluation experts. Following its review, the committee will recommend a course of action to the project coordinator. If there is clear evidence of a shortcoming that could affect the funding decision, it is possible that all or part of the proposal may be re-evaluated. Unless there is clear evidence of a shortcoming there will be no follow-up or re-evaluation. The Operations Team of EIT RawMaterials will be informed of any redress procedures in due course.

Please note:

- This procedure is concerned with the evaluation and/or eligibility checking process.
- The committee will not call into question the judgment of the individual expert-evaluators, whose qualifications have been already assessed and validated.
- A re-evaluation will only be carried out if there is evidence of a shortcoming that affects the quality assessment of a proposal. This means, for example, that a problem relating to one



evaluation criterion will not lead to a re-evaluation if a proposal has failed anyway on the other criteria.

- The evaluation score following any re-evaluation will be regarded as definitive. It may be lower than the original score.
- Only one request for redress per proposal will be considered by the committee.
- All requests for redress will be treated confidentially



Annex: Application Form (maximum 4 pages)

Project details	
Project name:	RISBRIEFCASE: Briefcase RIS network creation PA 22022
Lead Partner:	Gomez Pardo Foundation
RIS Task Partner Patrons:	Marble, Stone and Materials Technological Center (CTM) Gomez Pardo Foundation (x2) (FGP) Inštitut SeMe, okoljsko ozaveščanje in trajnostni razvoj, Poljčane (i-SeMe) National Technical University of Athens (NTUA) Polytechnic University of Tirana - Faculty of Geology and Mining (PUTI) Technical University of Kosice (TUKE) Geological Survey of Estonia (GSE) Technical University of Madrid (UPM) University of Milano- Bicocca (UNIMIB) University of Banja Luka (UNiBL) University of Miskolc (UOM)
Legal name:	
Type of organization:	Please select from dropdown menu
Legal address:	
VAT number:	
Contact person:	
Contact person email:	
Contact person phone number:	
Please answer YES or NO to the following statements regarding your expertise:	
MANDATORY REQUIREMENTS	



My organization is a legal entity located in a RIS area	Please select If Yes, please specify the country:
My organization possesses sound knowledge of the following areas and will utilize this knowledge for the purposes of the project.	Please tick relevant areas: <input type="checkbox"/> Mining, Please specify: <input type="checkbox"/> Metallurgy, Please specify: <input type="checkbox"/> Geology, Please specify: <input type="checkbox"/> Education, Please specify: <input type="checkbox"/> Regulations and legislation, Please specify: <input type="checkbox"/> Gender equity, Please specify: <input type="checkbox"/> Knowledge diffusion, Please specify:
My organization has access to mining stakeholders in a RIS area:	Please tick box when applicable: <input type="checkbox"/> Access to local raw materials companies Please specify: <input type="checkbox"/> Access to local government Please specify: <input type="checkbox"/> Access to education centers Please specify: <input type="checkbox"/> Access to major raw materials networks (i.e. chambers or professional associations) Please specify:
My organization is able to create a new thematic briefcase tool in 2023, and report it.	Please select If Yes, please specify the thematic of the tool:
My organization is able to host or organize a workshop for teachers or pupils in 2024 in a RIS area, using the Briefcase tools, and report it	Please select If Yes, please specify:
My organization is willing to report the project activities during 2023-2029	Please select
My organization is able to attend the final project meeting in 2S-2024 in person	Please select
My organization has provided a work plan with deadlines	Please select If Yes, please specify the covered period:
ADDITIONAL REQUIREMENTS	



My organization is willing to create additional physical tools in 2024	Please select If Yes, please specify:
My organization is willing to host or organize additional workshops in 2024	Please select If Yes, please specify:
My organization is willing to host or organize additional workshops in 2025-2027	Please select If Yes, please specify:
My organization will contribute to dissemination through a new language translation for the virtual game	Please select If Yes, please specify:
My organization will contribute to tools exploitation through the local language translation of existent training material of the project	Please select If Yes, please specify:
My organization will contribute to dissemination through delivery training material	Please select If Yes, please specify:
My organization is willing to commercialize the project physical tools in 2024	Please select If Yes, please specify:
My organization will contribute to the project impact with KPI EITHE08.2 in 2024	Please select If Yes, please specify:
My organization will contribute to the project impact with KPI EITHE08.2 in 2025-2029	Please select If Yes, please specify:
My organization is willing to cofound the project activities in 2023-2024	Please select If Yes, please specify:
My organization is willing to cofund the project activities in 2025-2029	Please select If Yes, please specify:
Did my organization collaborate with the BRIEFCASE project in the past?	Please select If Yes, please specify:
PROPOSAL DESCRIPTION	
EXCELLENCE OF THE PROPOSAL DESCRIPTION	
IMPACT OF THE PROPOSAL DESCRIPTION	
WORK PLAN DESCRIPTION	
KIC STRATEGY ALIGNEMENT DESCRIPTION	
Any additional impact or activity should be declared here:	



REQUIRED FUNDING:				
YEAR	2023	2024		TOTAL
Funding (in EUR)				

Place, date:

Signature:

Sstamp: